



SEETHALAKSHMI RAMASWAMI COLLEGE (AUTONOMOUS)

**ACCREDITED WITH "A" GRADE BY NAAC
AFFILIATED TO BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI – 620 002**



MAINTENANCE POLICY

- Undertake annual as well as periodical works for the maintenance of buildings, class-rooms and seminar halls on a regular and contract basis
- Maintain the electrical, plumbing, cleaning of water tanks, carpentering, engineering, organizing and shifting works
- Provide services to the equipments in science and computer laboratories
- Maintain UPS and water purifiers across the campus under AMC
- Check Solar panels to ensure effective functioning
- Check the cleanliness of classrooms, staff rooms, staircases, corridors, seminar halls, toilets, collection and segregation of degradable and non-degradable wastes
- Inspect and maintain gym and sports equipments, the play ground and courts
- Maintain gardens and the flora of the campus
- Meet out water scarcity in summer
- Install and update antivirus software
- Maintain museum specimens using approved preservatives
- Dispose and replace worn out books and furniture
- Ensure protection for the students, with security guards working for 24 hours and CCTV cameras at various vantage points