

Seethalakshmi Ramaswami College

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Seethalakshmi Ramaswami College
1.2 Address Line 1	2, Sankaran Pillai Road
Address Line 2	Tiruchirapalli
City/Town	Tiruchirapalli
State	Tamil Nadu
Pin Code	620 002
Institution e-mail address	info@srcollege.edu.in principal@srcollege.edu.in
Contact No s.	0431 - 2704855 9443985221
Name of the Head of the Institution:	Dr. Kanaka Bhashyam
Tel. No. with STD Code:	0431 - 2704855
Mobile:	9443985221

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) SR-AUTO/ 11102

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Accredited	Accredited	1998	2004
2	2 nd Cycle	B++	83.1	2005	2010
3	3 rd Cycle	A	3.16	2012	2017
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

1.7 AQAR for the year (*for example 2010-11*)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR ___ 2009 - 2010 _____ (DD/MM/YYYY) 4/30/2010
 AQAR ___ 2010 - 2011 _____ (DD/MM/YYYY) 10/7/2011
 AQAR ___ 2011 - 2012 _____ (DD/MM/YYYY) 6/20/2012
 AQAR ___ 2012 - 2013 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private
 Affiliated College Yes No
 Constituent College Yes No
 Autonomous college of UGC Yes No
 Regulatory Agency approved Institution Yes No
 (eg. AICTE, BCI, MCI, PCI, NCI) UGC

Type of Institution Co-education Men Women
 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

State

University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input checked="" type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input checked="" type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="52"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="40"/>
2.4 No. of Management representatives	<input type="text" value="4"/>
2.5 No. of Alumni	<input type="text" value="102"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="205"/>
2.10 No. of IQAC meetings held	<input type="text" value="10"/>
2.11 No. of meetings with various stakeholders:	
No.	<input type="text" value="4"/>
Faculty	<input type="text" value="1"/>

Non-Teaching Staff Students Alumni Others
Parents

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No s. International National State Institution Level

(ii) Themes

- Exam Reforms in the context of Higher Education
- ICT & promotion of Research

2.14 Significant Activities and contributions made by IQAC

- Micro Quality Management
- Institution Industry Interface

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Office Automation • Promotion of Research 	Partial 80%

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Heads

Provide the details of the action taken

- Weak communicative & skills orientation improved through massive training programmes
- Resources persons: faculties, professionals
- shortage of faculty problem met half way by appointing teachers and paying them salary from the Management

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	9	1	-	-
PG	17	-	-	-
UG	22	-	-	-
PG Diploma	2	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	44	-	22	4
Others	7	-	-	-
Total	101	1	212	4

Interdisciplinary	9	-	-	-
Innovative	1	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

2014 – 15 onwards – syllabus revised – according to TANSCHÉ - pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Centre for yoga & well being
- Study circle for competitive exam

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
106	53	53	-	-

2.2 No. of permanent faculty with Ph.D.

54

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	53	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2	0	32
---	---	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	31	-
Presented papers	19	31	-
Resource Persons	1	5	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|--|
| <ul style="list-style-type: none"> • Diversified career oriented programs • Direct liaison with Industrial establishments for practical training |
|--|

2.7 Total No. of actual teaching days

192

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

PG – Double Valuation

2.9 No. of faculty members involved in curriculum

106	44	24
-----	----	----

restructuring / revision/ syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Aided	658	112	311	155	26	92
SFS	461	30	262	114	3	89

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Preparing Questionnaire monitoring performance through tests, Micro Quality Members involved in improving placement records, creating research bent of mind among students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	10
UGC – Faculty Improvement Programme	1
HRD programmes	2
Orientation programmes	-
Faculty exchange programme	1
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of
----------	-----------	-----------	-----------	-----------

	Permanent Employees	Vacant Positions	permanent positions filled during the Year	positions filled temporarily
Administrative Staff	67	25	42	29
Technical Staff	67	25	42	29

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Committee to monitor all research works
- Encourage faculty to take Major / Minor projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	9	5	1
Outlay in Rs. Lakhs	-	56,69,700	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5	22	7	4
Outlay in Rs. Lakhs	-	61,35,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	64	30	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	3

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2012-13	UGC	56,69,700	-
Minor Projects	2012-13	UGC	61,35,000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	1,18,04,700	-

3.7 No. of books published i) With ISBN No.

5

Chapters in Edited Books

-

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP

-

CAS

-

DST-FIST

3

DPE

DBT Scheme/funds

2

3.9 For colleges

Autonomy

√

CPE

-

DBT Star Scheme

√

INSPIRE

-

CE

-

Any Other (specify)

√

3.10 Revenue generated through consultancy

-

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	1	2	-	15
	Sponsoring agencies	-	UGC	TANSICHE	-	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	5
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
13	3	4	5	1	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Menstrual Hygiene Management in collaboration with women studies, Bharathidasan University
- Dissemination on women's health education

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20	Outdoor Stadium	UGC	40,00,000
Class rooms	112	-	-	-
Laboratories	22	-	-	-
Seminar Halls	4	-	-	-
No. of important equipments purchased (\geq 1-0 lakhs) during the current year.	-	9	UGC & Autonomy Additional grant	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	8,51,362.50	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Library – fully automated
- Office Administration – in the process of automation

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	68437	-	1013	2,59,609.00	69450	-
Reference Books	6917	-	281	1,47,335.00	7198	-
e-Books	-	-	-	-	-	-
Journals	106	4,14,940.00	-	-	106	4,14,940.00
e-Journals	3	8,500.00	-	-	3	8,500.00
Digital Database	-	-	-	-	-	-
CD & Video	84	24,980.00	-	-	84	24,980.00
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	309	177	27	54	-	26	38	14
Added	16	14	-	-	-	2	-	-
Total	325	189	27	54	-	28	38	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Office Automation in progress

4.6 Amount spent on maintenance in lakhs:

i) ICT 10 lakhs

ii) Campus Infrastructure and facilities 55 lakhs

iii) Equipments 20 lakhs

iv) Others 12 lakhs

Total: 97 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Counselling & ward system
- Placement cell
- Scholarships – Management, Government (both & state, central)
- Earn while you learn

5.2 Efforts made by the institution for tracking the progression

- Separate office unit for scholarship
- Widely publicising through announcements & through students' Union

5.3 (a) To

(b) No. of students outside the state 8

(c) No. of international students

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
300	501	21	2735	-	3557	257	608	15	2921	-	3801

Demand ratio

Dropout % 4.1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Study circle for IAS & other competitive exams
- Professional placements training programme

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text" value="1"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="1"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Counselling classes under Upadesha Samithi
- Local medical counsellors for invited talks
- Centre for ethics & Human values

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>	
Number of	Number of Students	Number of	Number of Students Placed	

Organizations Visited	Participated	Students Placed	
9	595	208	48

5.8 Details of gender sensitization programmes

- Human Rights Programmes
- Most court women rights programme

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	110	2,00,000
Financial support from government	998	47,80,429
Financial support from other sources	50	4,79,600
Number of students who received International/ National recognitions	3	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

7

5.13 Major grievances of students (if any) redressed: Green chi to students who come from remote areas with no bus facility to come 10 to 15 mts late

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Vision: Learning to Grow, Growing to Learn
- Mission: Nourishing a learning Environment, conducive to foster multi-dimensional innovations

6.2 Does the Institution has a management Information System

- Governing Body
- Director – administration
- Director academics
- Management representatives
- Principal & Staff Secretary, IQAC Co-ordinator

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum made student – centric to inculcate employability skills
- Diversified career enrichment courses
- Direct liaison with Industrial establishments for practical training
- Provision for computer skills incorporated in the curriculum

6.3.2 Teaching and Learning

- Interactive teaching methodology
- CIA's thrust area on effective communicative skills, oral test, seminars & group discussions
- ICT tools used effectively

6.3.3 Examination and Evaluation

- Special exam for final year students, failing in one paper
- Double valuation practice for P.G.

6.3.4 Research and Development

- 55 Minor projects for 2012 – 13
- 5 Major projects for 2012 – 13
- 9 received Ph.D. degrees
- Research committee to monitor programs maximum no. of paper publication

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Lang Lab – upgraded with video and audio facilities
- Library – automated, 929 books added for 2012 – 13
- New Generators added to keep the power supply continuous
- LCD projects for ICT

6.3.6 Human Resource Management

- HR Desk
- Students’ Union
- Vice Presidents of the affiliated associations

6.3.7 Faculty and Staff recruitment

- Done as per Govt University rules
- UGC norms followed

6.3.8 Industry Interaction / Collaboration

On the job training through Industries in Electronics, Nutrition & Dietetics

6.3.9 Admission of Students

- Government norms
- Total transparency
- Manual records maintained

6.4 Welfare schemes for

Teaching	Half fee concession to children in school
Non teaching	Half fee concession to children in school
Students	Exarn while you learn scheme

6.5 Total corpus fund generated

15 lakhs

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	External	√	-
Administrative	√	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Seminars & workshops conducted on exam reform
- Prepares syllabus on per TANSCHÉ model

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Board representations from Universities
- Standing Commission - Decision on problems and other related matters decided by Senate members of the Autonomous Colleges

6.11 Activities and support from the Alumni Association

- Meets during Eve of graduation day
- Invited for guest lectures
- Helps students by giving scholarships

6.12 Activities and support from the Parent – Teacher Association

- Parent Teachers Meet – 2 meetings every semester

6.13 Development programmes for support staff

- Computer literary programs-
- Office Automation committees

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Promote green campus
- Dept. of Zoology – Promotes green, clean campus – solid waste Management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Foundation course in Mathematics for Non Mathematics students
- Foundation course in Human Rights
- Save the planet, save your college club (SPSYCC)

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- More number of passes in B.Com, B.B.A, Electronics, having Mathematics as an allied
- Most court, Mock trials, basic rights awareness
- Every Wednesday students talk on one single aspects of saving the environments – interested in Environment

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Promote ICT teaching
- Develop student potential and promote new career enrichment courses

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Paper in environmental awareness
- Keep college litter free
- Banners & posters put upon green campus, clean campus
- Eco club formed – plants labelled
- Promotion of Herbal garden through UGC Major project
- Planting trees
- Creating eco awareness through mini project

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Good placements record
- Promotion of Research – committee constituted
- 90% of faculty involved in Major / Minor projects

8. Plans of institution for next year

- To begin a few diploma courses in Yoga, Spoken English, Fashion Technology
- To reinforce computer literacy & Spoken English

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing

SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
